



**BA-PHALABORWA  
MUNICIPALITY**

# **IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY REPORT**

## **JULY 2017 – JUNE 2018**

## **Executive Summary**

### **Introduction**

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor in a bid to give effect to his oversight role.

### **Policy**

The Supply Chain Management Policy was revised and adopted by Council in May of 2017 to fully comply with the SCM Regulations communicated under National Treasury general. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislative amendments and to incorporate any recommendations as raised by the Auditor General.

### **Systems**

#### **Central Supplier Database**

The municipality is currently operating on the centralised supplier database for the commodities or items that are procured within the institutions.

The request for quotation are advertised on the website so that all the service providers who are registered on the centralised supplier database can bid.

Ba-Phalaborwa Municipality has embarked on a process where it encourages new prospective service providers to register on the CSD to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulations, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

**E-VENUS SYSTEM**

E-Venus system utilised within the institution during July 2017 to June 2018.

**SEBATA FINANCIAL SYSTEM**

Sebata Financial system runs concurrently with E-Venus System.

**Committees**

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specifications Committee (BSC)**
- Bid Evaluation Committee (BEC)**
- Bid Adjudication Committee (BAC)**

## TENDERS DURING THE YEAR ENDED 30 JUNE 2018

TENDER NO.	DESCRIPTION	ADVERTISED	BRIEFING SESSION	EVALUATED	ADJUDICATED	AWARDED
Proposal	Proposal for audio sound and multimedia for council chamber	Yes	Yes	No	No	No
Proposal	Proposal for rental, installation and maintenance of voice over internet protocol (VOIP) PBX System for a period of three years	Yes	Yes	No	No	No
Proposal	Proposal for review of Ba-Phalaborwa Spatial Development framework	Yes	Yes	Yes	Yes	No
Proposal	Proposal for rectifying of the old general plan in Narmakgale C and the transfer of 385 sites of Narmakgale C	Yes	Yes	No	No	No
21/2016	Design and Construction of Culverts (Turkney)	Yes	Yes	No	No	No
1/17/2018	Travel agency for air travel and accommodation for a period of three (3) years	Yes	Yes	No	No	No
2/17/2018	Supply and Delivery of one (1) Ton Single or extended cab LDV Vehicle for Traffic Department	Yes	Yes	No	No	No
3/17/2018	Rental of Multifunctional Printers for a period of (3) Three Years	Yes	Yes	Yes	Yes	Yes
4/17/2018	Pool of Consultants for Civil Works	Yes	Yes	No	No	No
5/17/2018	Pool of Consultants for electrical engineering	Yes	Yes	No	No	No
Proposal	Pool of Financial Services for a period of three years	Yes	Yes	Yes	Yes	Yes
Proposal	Proposal for meter reading and meter maintenance for a period of three years	Yes	Yes	Yes	Yes	Yes

Section 32	Pool of Debt Collectors for a period of three years	Section 32	Section 32	Section 32	Section 32	Yes	No
Section 32	Vat Recovery and Reconciliation	Section 32	Section 32	Section 32	Section 32	Yes	No
20/2016	Proposal Proposal for Pool of attorneys for a period of three (3) years	Yes	Yes	Yes	Yes	Yes	Yes
21/2016	Training of ward committee Members on Unit Standard ID No 242890 and 242892	Yes	Yes	Yes	Yes	Yes	Yes
13/2016	Tshelang Gape to R71 upgrading of street from gravel to TAR	Yes	Yes	Yes	Yes	Yes	Yes
14/2016	Tambo Upgrading of Street from Gravel to tar phase 2	Yes	Yes	Yes	Yes	Yes	Yes
17/2016	Supply and Installation of 1841 New LED Streetlight	Yes	Yes	Yes	Yes	Yes	Yes
18/2016	Electrification of Buffer Zone and Benfarm Extension	Yes	Yes	Yes	Yes	Yes	Yes
19/2016	Electrification of Hectoville and Kurhula Extension	Yes	Yes	Yes	Yes	Yes	Yes
12/2016	Procurement of Refuse Removal Compactor	Yes	Yes	Yes	Yes	Yes	Yes
08/2016	Provision for security services, guarding and alarm system for a period of Three (3) years	Yes	Yes	Yes	Yes	Yes	Yes
10/2016	Emergency Repairs to 11kv Feeder from Selditi Substation to Main Substation	Yes	Yes	Yes	Yes	Yes	Yes

**SMMES Supported from R10 thousand and above for 2017/18 Financial Year**

Period	No. of SMMES Supported	Order Deviations
July 2017 to June 2018	241	32

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 July 2017 TO 30 June 2018

*M. Mookamela*  
 Ml Mookamela  
 Municipal Manager

27/07/2018